## Employment Application

### APPLICANT INFORMATION

| Last Name | First | M.I. | Date |
|---|---|---|---|
| Street Address | | Apartment/Unit # | |
| City | State | ZIP | |
| Phone | E-mail Address | | |
| Date Available | Social Security No. | Desired Salary | |
| Position Applied for | | | |

Are you a citizen of the United States?   YES ☐   NO ☐   If no, are you authorized to work in the U.S.?   YES ☐   NO ☐

Have you ever worked for this company?   YES ☐   NO ☐   If so, when?

Have you ever been convicted of a felony?   YES ☐   NO ☐   If yes, explain

### EDUCATION

| High School | | Address | |
|---|---|---|---|
| From    To | Did you graduate?   YES ☐   NO ☐ | Degree | |
| College | | Address | |
| From    To | Did you graduate?   YES ☐   NO ☐ | Degree | |
| Other | | Address | |
| From    To | Did you graduate?   YES ☐   NO ☐ | Degree | |

### REFERENCES

*Please list three professional references.*

| Full Name | Relationship |
|---|---|
| Company | Phone    (        ) |
| Address | |
| Full Name | Relationship |
| Company | Phone    (        ) |
| Address | |
| Full Name | Relationship |
| Company | Phone    (        ) |
| Address | |

## PREVIOUS EMPLOYMENT

| Company | | Phone ( ) | |
|---|---|---|---|
| Address | | Supervisor | |
| Job Title | Starting Salary $ | | Ending Salary $ |
| Responsibilities | | | |
| From          To | Reason for Leaving | | |
| May we contact your previous supervisor for a reference?          YES ☐          NO ☐ | | | |
| Company | | Phone ( ) | |
| Address | | Supervisor | |
| Job Title | Starting Salary $ | | Ending Salary $ |
| Responsibilities | | | |
| From          To | Reason for Leaving | | |
| May we contact your previous supervisor for a reference?          YES ☐          NO ☐ | | | |
| Company | | Phone ( ) | |
| Address | | Supervisor | |
| Job Title | Starting Salary $ | | Ending Salary $ |
| Responsibilities | | | |
| From          To | Reason for Leaving | | |
| May we contact your previous supervisor for a reference?          YES ☐          NO ☐ | | | |

## MILITARY SERVICE

| Branch | From          To |
|---|---|
| Rank at Discharge | Type of Discharge |
| If other than honorable, explain | |

## DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

| Signature | Date |
|---|---|